



Crookhill Community Primary School  
Hexham Old Road  
Ryton  
NE40 3ES

Head Teacher:  
Miss K McCormack  
Tel: 0191 4334066  
[www.crookhillprimary.org](http://www.crookhillprimary.org)

12<sup>th</sup> January 2024

## FRIDAY LETTER

Dear Parents and carers,

Welcome back and Happy New Year to all. We hope you all had a peaceful break and join us well rested and ready for the Spring Term. We have had a positive first week back, with pupils displaying a fantastic attitude to their learning and delighted to be back with their friends.

### Primary School Applications

A last reminder that the closing date for primary school applications for children starting Reception Class in September is next Monday, 15<sup>th</sup> January. Can parents that are yet to apply please submit their form online as soon as possible please. **Apply on-line at:** [www.gateshead.gov.uk/schooladmissions](http://www.gateshead.gov.uk/schooladmissions)

### Attendance and Punctuality Reminders

If your child is arriving in class during the register or at the start of a lesson, it is disruptive to the other children in the class and the teacher. It also means that the late comer is missing important information and learning time at the start of the day. The school gate opens at 8.45am and lessons start at 8.55am. Please ensure your children arrive at school in good time to get the most out of their day.

If your child is not going to be in school for whatever reason, please call the school office on 4334066 or send school a text on the Arbor messaging system to report their absence. Please do this before 9.30am on the first day of the absence.

If we have not heard from you by 9.30am then we will initially send you a text, if no response we will start to call all of your contact numbers that you have provided in order to gain an explanation for the absence. If we still have not been able to ascertain where your child is then we will make a home visit. If following the home visit, we still haven't been able to get a response, we will report our concerns to either the police or social services, as your child will then be classed a 'missing child'. This procedure is to ensure that we know where your child is and that you are all safe. I cannot stress strongly enough how important it is to keep school informed of reasons for absence. Please remember to keep all of your contact numbers up to date to help us maintain your child's school records.

**Working together, we succeed**



## Afterschool Clubs

Our new afterschool clubs letter will be sent home next week, and we're sure there will be a massive take up on the range of activities on offer. Please remember to send the return slip back to school as soon as possible.

Please see the list of Diary Dates for the Spring Term.  
Enjoy your weekend and we'll see you all on Monday.

Yours sincerely,  
Miss K McCormack

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